



Class Party Checklist

Party date with start/end times: _____

Party activities: _____

Craft: _____

Book: _____

Game: _____

Song: _____

Decorations: (Tablecloth, balloons, streamer): _____

Food reminders for parents (Student food allergies? Store-bought, no candy, nut-free, etc.): _____

Party prizes (Stickers, pencils, etc): _____

Where should parents park/check-in? _____

Can parent(s) take pictures and where should they share them? _____

Will there be special guests? (Principal, mystery reader) _____

Cleaning supplies needed? (Paper towels, table wipes, trash bags) _____

Can parents help from home? (Make cut-outs for craft station, come up with game idea/supplies) _____

Can younger siblings come with parent volunteers? _____

Don't forget to organize parent helpers with SignUp.com - the easiest way to plan class parties!

